ISLE OF ANGLESEY COUNTY COUNCIL	
Report to	Governance and Audit Committee
Date	7 December 2023
Subject	Review of Forward Work Programme for 2023-24 v4
Head of Service	Marc Jones Director of Function (Resources) and Section 151 Officer MarcJones@anglesey.gov.wales
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Nature and Reason for Reporting A Forward Work Programme for 2023-24 is provided to the members of the Governance and Audit Committee to assist them in fulfilling the Committee's Terms of Reference.	

1.0 INTRODUCTION

1.1 A Forward Work Programme is attached at Appendix A, along with a training programme at Appendix B.

1.2 The programme has been developed considering the Committee's terms of reference and its responsibilities under the Local Government and Elections (Wales) Act 2021.

1.3 Amendments have been made to the dates that reports will be submitted to the September 2023, December 2023, February 2024 and April 2024 meetings to take account of the Committee's work on reviewing its effectiveness.

2.0 RECOMMENDATION

2.1 That the Governance and Audit Committee:

- considers whether the Forward Work Programme proposed for 2023-24 meets the Committee's responsibilities in accordance with its terms of reference, and

- notes the changes to the dates on which reports will be submitted.

Appendix A – Forward Work Programme 2023-24

Core Function	29 June 2023	27 July 2023	21 September 2023	07 December 2023	08 February 2024	18 April 2024
Accountability arrangements (3.4.8.3)	Review of Forward Work Programme 2023-24 (3.4.8.3.2) Annual Chair's Report 2022-23 (3.4.8.3.1)	Review of Forward Work Programme 2023-24 v2 (3.4.8.3.2)	Review of Forward Work Programme 2023-24 v3 (3.4.8.3.2) ~~Committee Self-assessment (3.4.8.3.2)~~	Review of Forward Work Programme 2023-24 v4 (3.4.8.3.2) **~~Committee Self-assessment (3.4.8.3.2)~~**	Review of Forward Work Programme 2023-24 (3.4.8.3.2) **Committee Self-assessment (3.4.8.3.2)** Annual Review of Committee's Terms of Reference (3.4.8.3.2)	Review of Forward Work Programme 2024-25 (3.4.8.3.2)
Governance (3.4.8.4)		Draft Annual Governance Statement (3.4.8.4.1/2/3)		~~Local Code of Governance (3.4.8.4.1/3)~~ ~~Annual Report of the Partnerships and Regeneration Scrutiny Committee 2022-23 (3.4.8.4.4)~~ Final Annual Governance Statement (3.4.8.4.1/2/3)		
Treasury Management (3.4.8.5)			Annual Report 2022-23 (3.4.8.5.1/2/3/4)	~~Mid-year Report (3.4.8.5.3)~~	Mid-year Report (3.4.8.5.3)	

Core Function	29 June 2023	27 July 2023	21 September 2023	07 December 2023	08 February 2024	18 April 2024
					Strategy and Prudential Indicators 2024-25 (3.4.8.5.3/4)	
Assurance Framework (3.4.8.7)	Annual Insurance Report 2022-23 (3.4.8.7.1/2) Climate Change Update (3.4.8.7.1/2)		~~Annual Information Governance Report 2022-23 (3.4.8.7.1/2)~~ ~~Annual ICT Security Report 2022-23 (3.4.8.7.1/2)~~ ~~Annual Health & Safety Report 2022-23 (3.4.8.7.1/2)~~	Annual Information Governance in Schools Report 2022-23 (3.4.8.7.1/2) ~~Annual Information Governance Report 2022-23 (3.4.8.7.1/2)~~ ~~Annual ICT Security Report 2022-23 (3.4.8.7.1/2)~~	**Annual Health & Safety Report 2022-23 (3.4.8.7.1/2)** **Annual Information Governance Report 2022-23 (3.4.8.7.1/2)** **Annual ICT Security Report 2022-23 (3.4.8.7.1/2)**	
Risk Management (3.4.8.8)			~~Strategic Risk Register Update (3.4.8.7.1/2) (3.4.8.8.1)~~	**Strategic Risk Register Update (3.4.8.7.1/2) (3.4.8.8.1)**	~~Strategic Risk Register Update (3.4.8.7.1/2) (3.4.8.8.1)~~ **Risk Management Health Check (Zurich Municipal Risk Engineering) (3.4.8.8.1)**	Annual Review of Risk Management Framework (3.4.8.7.1/2) (3.4.8.8.1) **Strategic Risk Register Update (3.4.8.7.1/2) (3.4.8.8.1)**

Core Function	29 June 2023	27 July 2023	21 September 2023	07 December 2023	08 February 2024	18 April 2024
Countering Fraud and Corruption (3.4.8.9)			~~Annual Counter Fraud, Bribery and Corruption Report 2022-23 (3.4.8.9.4)~~ *Annual Concerns, Complaints & Whistleblowing Report 2022-23 (3.4.8.9.1)*	~~Annual Review of Counter Fraud, Bribery and Corruption Strategy 2023-26 (3.4.8.9.2/3)~~ **Annual Counter Fraud, Bribery and Corruption Report 2022-23 (3.4.8.9.4)**	**Annual Review of Counter Fraud, Bribery and Corruption Strategy 2023-26 (3.4.8.9.2/3)**	
Internal Audit (3.4.8.10)	Annual Internal Audit Report 2022-23 (3.4.8.10.6/7/8/9/12/14/15) (3.4.8.6) External Quality Assessment of Conformance with the Public Sector Internal Audit Standards (3.4.8.10.1/2/9/12/14)		Internal Audit Update Report (3.4.8.10.10/ 11) (3.4.8.6) Outstanding Issues/Risks (3.4.8.10.11)	Internal Audit Update Report (3.4.8.10.10/ 11) (3.4.8.6) ~~Review of Internal Audit Charter (3.4.8.10.3/13)~~	Internal Audit Update Report (3.4.8.10.10/ 11) (3.4.8.6)	Internal Audit Update Report (3.4.8.10.10 / 11) (3.4.8.6) Outstanding Issues/Risks (3.4.8.10.11) Annual Internal Audit Strategy 2024-25 (3.4.8.10.1/2/5/6) **Review of Internal Audit Charter (3.4.8.10.3/13)**

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External Audit (3.4.8.11)	Work Programme and Timetable – Quarterly Update (Q4 2022) (3.4.8.11.3) Outline Annual Audit Plan 2023 (3.4.8.11.1/3)	Detailed Annual Audit Plan 2023 (3.4.8.11.1/3)	Review of Development Control and Planning Enforcement • national report (for information) • local report in relation to the Isle of Anglesey County Council • organisational response (3.4.8.11.3) Work Programme and Timetable – Quarterly Update (Q1 2023) (3.4.8.11.3)	Audit of Accounts Report (3.4.8.11.2) (3.4.8.12.3)	Annual Audit Summary 2023 (3.4.8.11.3)	
Financial Reporting (3.4.8.12)		Draft Statement of Accounts 2022-23 (3.4.8.12.1/2)		Final Statement of Accounts 2022-23 (3.4.8.12.1/2)		
Other regulators and inspectors (3.4.8.13)				~~National Reviews and their Related Recommendations (3.4.8.13.1)~~	**National Reviews and their Related Recommendations (3.4.8.13.1)**	
Complaints Handling (3.4.8.14)			Annual Concerns, Complaints & Whistleblowing Report 2022-23 (3.4.8.14.1/2)			

Core Function	29 June 2023	27 July 2023	21 September 2023	07 December 2023	08 February 2024	18 April 2024
			Annual Letter of the Public Services Ombudsman for Wales 2022-23 (3.4.8.14.1/2)			
Self-assessment (3.4.8.15)	Review of the Draft Annual Corporate Self-assessment report (3.4.8.15.1/2/3)					
Performance Panel Assessment (3.4.8.16)[1]						

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[1] At least once during an electoral cycle a panel performance assessment will take place in the period between ordinary elections of councillors to the council. The council may choose to commission more than one panel assessment in an electoral cycle, but it is not a requirement of the legislation. (The Local Government and Elections (Wales) Act 2021). The council must make a draft of its response to the panel performance assessment available to its Governance and Audit committee, which must then review the draft response and may make recommendations for changes to the response to the panel assessment.

Appendix B – Training Programme

Committee-specific training

Area	Medium	Provider	Date Provided / Scheduled	Attendance
Understanding Local Authority Accounts for Councillors	Virtual	Chartered Institute of Public Finance and Accountancy (CIPFA)	22 June 2023 24 August 2023	Dilwyn Evans Michael Wilson Cllr Geraint Bebb
Treasury Management	Virtual	Richard Bason, Treasury Management Advisor, Link Group	15 September 2023	Dilwyn Evans Michael Wilson Cllr Euryn Morris Cllr Margaret M. Roberts
Effective Chairing Skills	Virtual	Welsh Local Government Association (WLGA)	11 October 2023 17 October 2023	Michael Wilson Cllr Euryn Morris Dilwyn Evans Sharon Warnes William Parry
Countering Fraud and Corruption	Face to Face	Paul Stratton, 'The Fraud Nerd'	4 December 2023	
Risk Management	Hybrid	To Be Confirmed	Spring 2024	

Mandatory training

Area	Medium	Provider	Date Provided / Scheduled	Completed
General Data Protection Regulations (GDPR)	eLearning	Internal	Available any time	
Cyber Ninjas for Councillors	eLearning	Internal	Available any time	
Basic Safeguarding Awareness (Group A)	eLearning	Internal	Available any time	
Violence Against Women, Domestic Abuse and Sexual Violence (optional for lay members)	eLearning	Internal	Available any time	
Prevent (optional for lay members)	eLearning	Internal	Available any time	
Modern Slavery (optional for lay members)	eLearning	Internal	Available any time	